

# Chipmunks Chatter

February 2018

**Security** – When entering and leaving the premises please do not let anyone onto the property. I know it can be hard to shut the gate on someone but it is to make sure that everyone on the premises is allowed to be here. Please make sure that the gate has shut when using it. We must keep the children safe at all times!!

**Spring term dates for those of you claiming funding term time** – Monday 8<sup>th</sup> January – Friday 9<sup>th</sup> February (half term) Monday 19<sup>th</sup> February – Thursday 29<sup>th</sup> March (Easter holidays)

**Childcare** – Due to the Nursery becoming very busy can you please ensure that any extras days or dates are given to the office as soon as possible so we can try to accommodate spaces.

**EYFS Framework** – we would like to encourage parents to support us with the children's learning journeys by filling out WOWS on things that your child/children have been doing at home and bringing them into nursery to share with us. Can we please remind parents that your child's folder is available for you to look at, at any time you wish.

**Fees** – Can we please remind all parents that fees are due a month in advance. If payments are not made then your child's place could be suspended.

**Health & Safety** - please make sure that you drive in and out of the carpark carefully.

Also please take care outside when surfaces are wet

**Policies & Procedures** – we have many policies and procedures that cover all aspects of nursery life. We have recently updated them all, if you would like to have a copy, please ask at the office and if you would like to make any suggestions they are always welcome.

**Children's Rooms** – we are in the process of making a few changes to our rooms. Most children will still be based where they are now, however, children may not move from room to room at any particular age. ie. a child may move onto preschool at 3 years 3 months rather than when they are 3 years etc.

The room names will be known as:

Cottage – Glow worms      **Team leaders Mel & Kerry**  
Main house – Dragonflies  
Bungalow – Ladybirds **team leader Rachel**  
Preschool up – Bumble bees **team leader Gemma**  
Preschool down – Butterflies **team leader Emma**

**Parents evenings** – For this term we are going to be handing out the children's folders in March for one week, for you all to look through at home and then if you would like to have a chat with your child's keyworker we can book a time

**Helen Ellis** – The photographer will be here in April, date to be confirmed soon via poster!!

**Outdoor Clothing** – We do go outside in all weathers on the playground and on the garden, so please make sure your child has appropriate outdoor clothing when at nursery, now that the colder & wetter weather is here they will need - coats, hats, gloves, scarves and even wellies.

Please don't forget to label them or things get lost.